

## Agenda

**Meeting: Skipton and Ripon Area Constituency Committee**

**Venue: Bolton Abbey Village Hall, Bolton Abbey, BD23 6EX**

**Date: 10am on Thursday 31 May 2018**

### Business

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1. **Appointment of Chairman**
2. **Minutes of the meeting of the Craven Area Committee held on 8 February 2018**  
(Pages 6 to 19)
3. **Appointment of Vice Chairman**
4. **Any Declarations of Interest**
5. **Public Questions or Statements**

Members of the public may ask questions or make statements at this meeting if they have given notice and provided the text to Daniel Harry of Democratic Services (*contact details below*) no later than midday on Tuesday 29 May 2018. Each speaker should limit themselves to 3 minutes on any item. Members of the public who have given notice will be invited to speak:-

- at this point in the meeting if their questions/statements relate to matters which are not otherwise on the Agenda (subject to an overall time limit of 30 minutes);

- when the relevant Agenda item is being considered if they wish to speak on a matter which is on the Agenda for this meeting.

If you are exercising your right to speak at this meeting, but do not wish to be recorded, please inform the Chairman who will instruct those taking a recording to cease whilst you speak.

- 6. Any business relating to the Craven Area Committee that needs to be addressed at this meeting**
  - (a) Petition** - Winter treatment of Rockwood Drive in Skipton - Kathryn Harrison
  - (b) Report** – Coniston Aire Causeway – James Malcolm, Highways and Transportation, NYCC

**(Pages 20 to 26)**
- 7. Area Constituency Committees a suggested way forward** - Report of the Assistant Chief Executive (Legal and Democratic Services)

**(Pages 27 to 34)**
- 8. Skipton and Ripon Area Constituency Committee Area Profile** - Report of the Assistant Chief Executive (Legal and Democratic Services) – **TO FOLLOW**
- 9. Skipton and Ripon Area Constituency Committee work programme** – Report of the Assistant Chief Executive (Legal and Democratic Services)

**(Pages 35 to 38)**
- 10. Other business which the Chairman agrees should be considered as a matter of urgency because of special circumstances.**

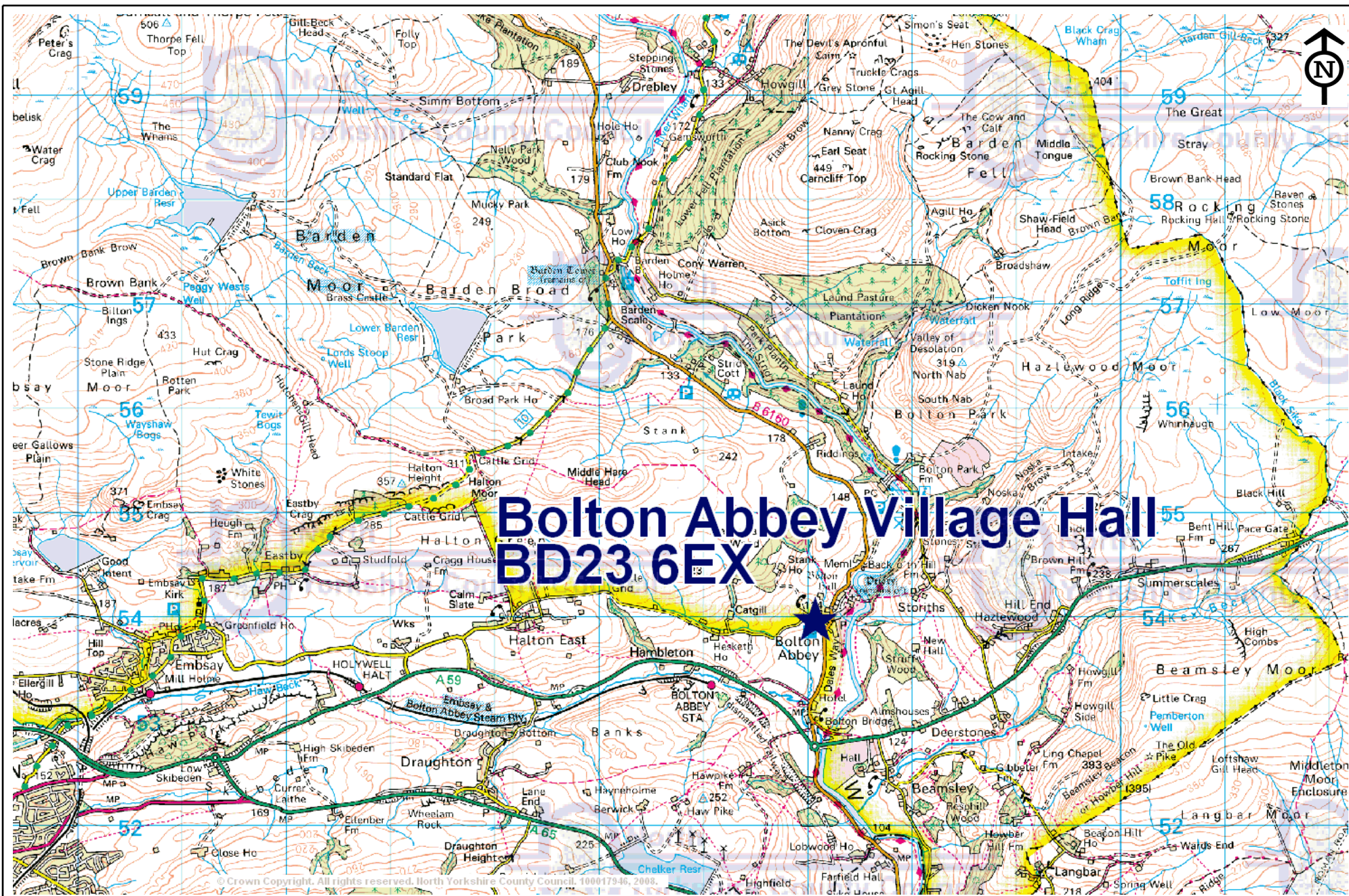
Barry Khan  
Assistant Chief Executive (Legal and Democratic Services)  
County Hall  
Northallerton

21 May 2018.

## SKIPTON AND RIPON AREA CONSTITUENCY COMMITTEE

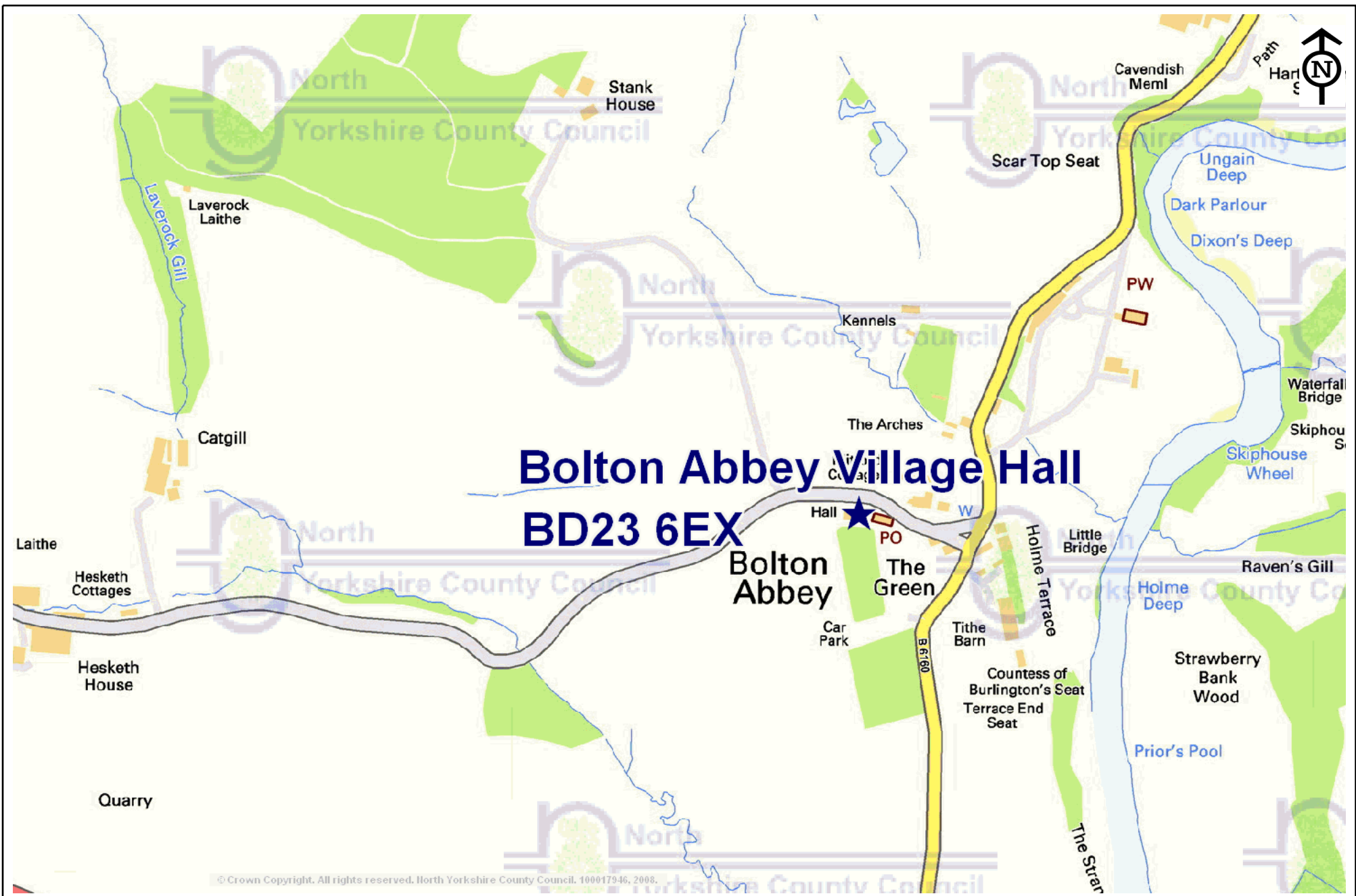
### Membership

<b>County Councillors (13)</b>			
	<i>Councillors Name</i>	<i>Political Group</i>	<i>Electoral Division</i>
<b>1</b>	ATKINSON, Margaret	Conservative	Masham and Fountains
<b>2</b>	BARRETT, Philip	NY Independents	South Craven
<b>3</b>	CHAMBERS, Mike MBE	Conservative	Ripon North
<b>4</b>	HARRISON, Michael	Conservative	Lower Nidderdale and Bishop Monkton
<b>5</b>	HESELTINE, Robert	Independent	Skipton East
<b>6</b>	IRETON, David	Conservative	North Craven
<b>7</b>	LUMLEY, Stanley	Conservative	Pateley Bridge
<b>8</b>	MARTIN, Stuart MBE	Conservative	Ripon South
<b>9</b>	MULLIGAN, Patrick	Conservative	Airedale
<b>10</b>	QUINN, Gill	Conservative	Mid-Craven
<b>11</b>	SOLLOWAY, Andy	Independent	Skipton West
<b>12</b>	WELCH, Richard	Conservative	Ribblesdale
<b>13</b>	WINDASS, Robert	Conservative	Boroughbridge
<b>Members other than County Councillors – ( )</b>			
	<i>Name of Member</i>	<i>Representation</i>	
<b>1</b>			
<b>2</b>			
<b>3</b>			
<b>4</b>			
<b>5</b>			
<b>6</b>			
<b>7</b>			
<b>8</b>			
<b>9</b>			
<b>Total Membership – ( )</b>		<b>Quorum – (3)</b>	



**Bolton Abbey Village Hall, BS23 6EX**

Map scale: Scale 1/49045  
 Date: Date 5/11/2008  
 Created by: JD  
 Grid Ref: Centre = 405778 E 455550 N



**Bolton Abbey Village Hall, BD23 6EX**

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## North Yorkshire County Council

### Craven Area Committee

Minutes of the meeting of the Craven Area Committee held on 8 February 2018, commencing at 10.00 am, at Ingleborough Community Centre, Ingleton.

#### Present:-

County Councillors Richard Welch (Chairman), Philip Barrett, Robert Heseltine, David Ireton, Patrick Mulligan, Gillian Quinn and Andy Solloway;

Co-opted Members: Councillors Alan Sutcliffe, Marion Swales and David Taylor

Officers: Inspector Geoff Crocker (North Yorkshire Police), Alice Gill (Business Support), Avril Hunter (HAS Locality Head of Commissioning), Steve Loach (Democratic Services), James Malcolm (Area Highways Manager), Caroline Townsend (HAS Commissioning Manager) and Marion Tweed-Rycroft (Stronger Communities Delivery Manager - Craven).

There were six members of the public present.

Apologies for absence were received from Co-opted Members Hazel Chatwin, Veronicka Dancer and John Waterhouse.

#### Copies of all documents considered are in the Minute Book

#### 41. Minutes

##### Resolved -

That the Minutes of the meeting held on 9 November 2017, having been printed and circulated, be taken as read and confirmed and signed by the Chairman as a correct record.

#### 42. Any Declarations of Interest

County Councillor Patrick Mulligan declared an interest in the North Yorkshire Police update report and he left the meeting while the item was being discussed.

#### 43. Public Questions or Statements

Mrs Sylvia Merrett submitted the following public question:-

“I have attended a number of the Castleberg public consultations and whilst aware that the CCG are in discussions with NYCC HAS about the two options, I am not aware of any presence of any NYCC HAS representative at the consultations for the public to talk to directly. Please can I be advised as to what NYCC’s current position is with regards to their involvement, particularly with Option 2 and Limestone View?”

It was stated, in response, that Mrs Merrett would be provided with an answer to her question, with Members of the Committee copied in to that.

#### 44. Craven Mental Health Plan

Caroline Townsend (HAS Commissioning Manager) and Avril Hunter (HAS Locality Head of Commissioning) presented a report that provided details of planned arrangements for how North Yorkshire County Council and other partners could work together to ensure there was a co-ordinated approach to mental health and wellbeing strategy planning and delivery in the Craven District Council area.

It was explained that the development of the arrangements had been identified due to the area being covered by two different all-age mental health strategies, and in respect of other issues that were particular to the Craven population.

The proposals detailed in the report had been developed through consultation with Local Authority, and Clinical Commissioning Group, officers, and other partners, including the Craven Mental Health and Wellbeing Forum.

The report highlighted how the Craven District was covered by two different all-age mental health and wellbeing strategies; the North Yorkshire Mental Health Strategy 2015-2020 (Hope, Control and Choice) and the Bradford District and Craven Mental Health Strategy 2016-2021.

Cross referencing both strategies had identified that they addressed the same key priorities which were in line with the National Strategy and Policy and the latest evidence-base. However, each strategy had its own governance structures and delivery plans. In order to ensure that there was a co-ordinated approach to planning and delivery of both strategies it was proposed that the arrangements detailed in the report be actioned and monitored through mental health strategy governance structures.

Caroline Townsend highlighted the following in relation to the report:-

- ◆ Proposed arrangements for planning and delivery.
- ◆ Joined up governance and communication between strategies.
- ◆ Development of VCS mental health and wellbeing provision.
- ◆ Summary of the current mental health and wellbeing provision was provided as an Appendix to the report.
- ◆ Actions included the involvement of the Airedale/Wharfedale/Craven CCG in the North Yorkshire County Council HAS VCS Mental Health Services Commissioning Review, to develop the future commissioning approach, to review the development of VCS provision, and to consider opportunities to help link people better to mental health and wellbeing support.
- ◆ Improving Access to Psychological Therapies (IAPT).
- ◆ Autism Strategy.
- ◆ Local data and intelligence.
- ◆ Monitoring of arrangements.

It was noted that the details would be considered by the County Council's Scrutiny of Health Committee towards the end of April 2018.

It was also noted that Morecambe Bay CCG would be contacted to discuss details of their Mental Health Strategy, which was currently being developed, to see how that could co-ordinate with the other Mental Health Strategies for the area.

Following the initial presentation of the report a number of issues and points were raised as follows:-

- ◆ It was asked how people suffering from mental health issues were made aware of the services available. In response it was noted that the strategy was aiming to develop the awareness of the availability of the services throughout Craven and to have a joined up approach to the provision and delivery of those services ensuring easy access for people with mental health issues.
- ◆ It was clarified that the mental health wards at Airedale Hospital were still available for patients.
- ◆ It was suggested that the report indicated that there was a great deal of provision within the area, but without the necessary co-ordination it was wondered how people were appropriately signposted to that provision and how people were referred to the specialist care they required. In response it was stated that the various areas where people reported to, in relation to mental health problems, such as GPs, clinics, etc., had details of specific services and were able to direct people to the most appropriate service for their needs, however, the aim was to ensure that a co-ordinated approach was being undertaken throughout the Craven area to benefit everyone in requirement of those services.
- ◆ Issues around the development of data and statistics in relation to mental health were discussed and clarified.
- ◆ A Member noted the commissioning of Foundation Housing for those with mental health issues, but noted that a major social housing provider in Craven was Yorkshire Housing and asked about the provider's links to that organisation. In response it was noted that Foundation Housing worked closely with Yorkshire Housing to offer support to people with mental health issues. It was acknowledged that the support service was based outside Craven, however, those links assisted in delivering the services required.
- ◆ The close working with the Carers Resource, which now had new premises in Skipton, was welcomed by Members.
- ◆ It was reiterated that work was to be undertaken alongside Morecambe Bay CCG to co-ordinate the provision of mental health services in areas of North Yorkshire that were not covered by the Mental Health Plan for North Yorkshire County Council and the Airedale/Wharfedale/Craven CCG. It was noted that issues in relation to coverage in Bentham and the specific difficulties related to locations around Bentham would be developed through this co-ordination with Morecambe Bay CCG.

Inspector Geoff Crocker, North Yorkshire Police, commented on the delivery of mental health services from a policing perspective. He emphasised that Crisis Care Services were excellent for the Craven area with the overlap of services working particularly well. He considered that the provision of follow-up mental health services were not as effective as Crisis Care, which, in some cases, led to people suffering further difficulties and having to return to Crisis Care. He considered that this required addressing to avoid Crisis Care becoming overburdened.



He also noted that Foundation Housing works closely with Yorkshire Housing to support people with mental health issues.

Craven's Stronger Communities Delivery Manager, Marion Tweed-Rycroft, commented on the issues raised. She noted that the Craven Mental Health and Wellbeing Forum linked into the provision of services in the area. The Forum was made up of statutory and voluntary sector organisations who commissioned or delivered services in the Craven District. The Forum met on a quarterly basis and provided details online or face to face.

In terms of the comment earlier in the meeting that there appeared to be a lot of provision in Craven she emphasised that this was not necessarily the case, as many of the services highlighted in the Appendix to the report were funded on a short term basis, through Stronger Communities, and were often not self-sustainable. This was an issue that required addressing through the development of the strategy.

She also highlighted the issues in relation to north-west Craven and the difficulties for Bentham, and the villages surrounding Bentham, and noted that work was being commissioned to take account of that situation.

#### **Resolved -**

The proposed arrangements and monitoring plans detailed in the report be approved by Members and their comments be submitted into the co-ordination arrangements, going forward.

#### **45. North Yorkshire Police - Update regarding Policing in Craven**

Inspector Geoff Crocker introduced the report which provided a crime overview for the area highlighting recorded crime statistics, with comparisons to previous years, and information in relation to anti-social behaviour, stop/search and staffing.

The following issues were highlighted:-

- ◆ There had been some difficulties in providing appropriate data due to issues with the computer system. Inspector Crocker stated that the next report would provide the appropriate figures.
- ◆ The Inspector highlighted discussions that had been held at recent meetings involving County Councillor Solloway and the Police and Crime Commissioner in relation to stop/search.
- ◆ A particular problem for the area at the moment was the theft of quad bikes, with 45 stolen in recent months, from the Craven area, 11 of those being in January. He highlighted the issues relating to those thefts and emphasised that efforts were being made to address the situation.

Following the initial report the following issues and points were raised:-

- ◆ In relation to the theft of quad bikes a Member noted that where keys had been left in the ignition this caused difficulties with regards to insurance claims and every effort should be made to ensure that this factor was addressed.
- ◆ A Member welcomed the supply of the data indicating areas where crimes had been committed, within Craven, and found these details particularly useful.

- ◆ Inspector Crocker stated that this would be his last meeting of the Area Committee, as his last day with North Yorkshire Police would be on the date of the next meeting.

Members wished Inspector Crocker well for the future and thanked him for his contribution to Area Committee meetings.

#### **Resolved -**

- (i) That the thanks of the Area Committee to Inspector Geoff Crocker for his contribution to the Area Committee and service to the Craven District, be recorded; and
- (ii) That the report be noted.

#### **46. Annual Road Casualty Report**

James Malcolm, Area Highways Manager, introduced the report and invited Members to comment and question the content.

He highlighted the following in respect of the report:-

##### Countywide Details

- ◆ The number of people killed in North Yorkshire was at the lowest number since modern records began (28).
- ◆ The number of people killed in York and North Yorkshire was at the joint lowest number since modern records began (33).
- ◆ Ten deaths occurred in collisions involving a vehicle with an excessive or inappropriate speed causation factor.
- ◆ Five deaths occurred in collisions involving a driver or pedestrian impaired by alcohol.
- ◆ The overall number of people seriously injured was similar to last year but more powered two-wheelers and pedal cyclists seriously hurt and fewer car/taxi occupant, pedestrians, other vehicle types and goods vehicles.
- ◆ The total number of casualties and the total number of collisions both fell by 2% and 1% respectively.
- ◆ There were three less cyclists killed (one compared to four in 2015) and fewer seriously injured, up six (minus 11%). Overall there were 17 fewer cyclist casualties (minus 8%) despite the growing popularity of cycling in the county.
- ◆ On average there were 16 fatalities, 147 seriously injured and 558 slightly injured people over 50+ each year in North Yorkshire.

##### Craven

- ◆ Four people were killed on Craven's roads during 2016 - all adults - this compared to four adults in 2015 and a baseline average of five per year for 2011 to 2015. All who died were powered two-wheeler riders.
- ◆ The number of killed or seriously injured was 56, an increase from 54 in 2015 and a slight increase on the baseline average of 49.
- ◆ The total number of all casualties reported to the Police was 237, a 10% increase on 2015 and a 6% increase from the baseline.
- ◆ There were no children killed or seriously injured casualties, three less than the previous year and two below the baseline average.
- ◆ The number of cyclist casualties had reduced by 30% from 2015, which was also below the baseline average of 24.
- ◆ Pedestrian casualties increased by 77% to 23 in comparison to 2015.

- ◆ The number of powered two-wheeler casualties had increased by 21% to 23 in 2016.
- ◆ A total of 180 road collisions that resulted in someone being injured were reported to the Police in 2016, 19 more than 2015.

The report provided details of road safety education and community engagement including events organised with local school children, driving instructors, motorcyclists, cyclists and older drivers.

Details were provided in relation to speed management taking place in the Craven District.

Details of the collision cluster sites for Craven were provided as an appendix to the report.

Following the initial report a number of issues and points were raised as follows:-

- ◆ A Member referred to the collision cluster site locations in respect of the A59/Heslaker Lane Junction, Skipton. He suggested that when an investigation was carried out that consideration should be given to the layout of the junction, as drivers were attempting to overtake stationary traffic in the turning lane, which was causing collision issues. He suggested that double yellow lines or no overtaking lines should be provided there.
- ◆ In relation to the collision cluster site location at the A629 Skipton Road/Cononley Lane Junction, Farnhill, it was noted that the situation had been much improved of late, following the works carried out there, and although the junction was still dangerous the reduction in incidents was welcomed.
- ◆ A Co-opted Member referred to the possible resurrection of a Gargrave Bypass and possible £100m upgrade to the A65 and suggested that, should these initiatives come to fruition, there would be a need for these to be co-ordinated appropriately. In response the Area Highways Manager stated that he was aware of some cross-border work being considered in respect of the issues raised by the Co-opted Member, however, he stated that he would provide an after-meeting note, via the Clerk, to Members, to provide a full update on the current plans for those locations.
- ◆ A Member noted that South Craven School did not appear to be included as one of the schools that had been provided with road safety engagement and, noting that this was a particularly large school in the area, wondered why that was the case. The Area Highways Manager stated that he would obtain a response to the Member in relation to the issue that he raised.
- ◆ In response to a question from a Co-opted Member the Area Highways Manager stated that any details, in respect of anecdotal evidence from local constituents in respect of the cluster sites, would be welcomed and should be provided to the local County Councillor or the Area Highways Office.
- ◆ A Member noted the large increase in casualties relating to motorcycle incidents and asked what could be done to address that. In response the Area Highways Manager highlighted the actions that had been taken throughout the Craven District in response to the rising casualty figures relating to motorcycling, including additional signage, drop-in events, press coverage, face to face meetings, etc. He emphasised that appropriate speed in terms of road layout was a major consideration in the majority of incidents involving motorcyclists and that issue could only be addressed appropriately by the motorcycle riders themselves.

- ◆ A Member referred to issues at the A65 Coniston Cold Bridge and it was noted that options from the feasibility study were still being considered and an update would be provided to Members very shortly
- ◆ A Member noted how, year on year, road casualties caused a great deal of concern for local residents and he noted that the condition of roads appeared to be deteriorating, due to a lack of funding available to local authorities. He suggested that a lack of maintenance costs lives and there was a need to ensure that this was undertaken appropriately. The Area Highways Manager stated that inclement weather conditions could cause road surfaces to deteriorate far more quickly and that this winter had been particularly difficult in terms of the particular location referred to. The concerns with regard to the particular location identified by the Member would be alleviated as it is in the programme for coming financial year to have the carriageway area resurfaced, with a far more appropriate resurfacing material than the previous wearing course material used by the then Highways Agency, which has now greatly deteriorated.
- ◆ A Member referred to the large number of motorcycles that continued to travel up from Hawes to Horton-on-Ribblesdale and into that area. He noted that events had taken place to hold discussions with the motorcyclists and also highlighted some inappropriate reporting that had taken place in a motorcycling magazine in respect of how the area was thought of in terms of motorcycling. Contact had been made with the representatives of the magazine during the event and, hopefully, no such headlines would reappear.
- ◆ A Member raised concerns that restrictions were limiting the places that speed restriction cameras and monitoring equipment could be placed. He noted that criteria in relation to the availability of street furniture, having no appropriate place to position cameras, not undertaking monitoring on one-way streets, etc., limited where these could be placed. He suggested that current technology must be available to overcome these limitations. The Area Highways Manager explained why some of the criteria were in place, which limited the use of speed monitoring equipment, however, he stated that he would submit the Member's concerns to those responsible for the speed management protocol, so that they could consider these.

**Resolved -**

That the report, and issues raised, be noted.

**47. Stronger Communities Progress Report**

The Stronger Communities Delivery Manager for Craven, Marion Tweed-Rycroft, presented her report, highlighting the following:-

Compass in Cumbria - Development for Craven Area

Compass was an online collaborative and referral platform for the voluntary sector. This was currently operational in Cumbria (Age UK South Lakes) and was being developed for Craven. A presentation was provided highlighting the following in relation to the initiative:-

- ◆ The online resource enabled effective collaboration between the voluntary sector.

- ◆ The website provided details in relation to the following:-
  - events diary
  - bulletin board
  - voluntary roles
  - job opportunities
  - resource centre
  - organisations.
- ◆ This differed from North Yorkshire Connect in that it was internal for the voluntary sector and allowed them to communicate and link more effectively.
- ◆ A practical demonstration was provided highlighting how easy it was to use and add information.
- ◆ A demonstration was provided in relation to the resource centre available on the site which allowed controlled information to be exchanged between voluntary organisations, through a protected procedure. It was noted that some support would be required for some user groups to be able to use this facility.
- ◆ The specification for the Lead Organisation to implement Compass in Craven had been written by the Stronger Communities Delivery Manager and it was noted that the closing date for submissions in relation to this was 9 February 2018. Development of this would be undertaken jointly between South Lakes Age UK, the Lead Organisation and the Stronger Communities Delivery Manager.

In relation to a question regarding moderation of the site it was noted that this would be undertaken by the lead organisation when the platform was up and running.

### Achieve Projects

- ◆ Loneliness and isolation.

A working group had been operating at Sutton-in-Craven, which was high on the loneliness “heat map” developed by Age UK.

Groups from various sectors were working together on this project.

Sutton-in-Craven Parish Council were holding drop-in sessions, prior to their meetings, to allow those in the community to have an informal chat. This allowed communication on events taking place in the area to be undertaken.

Various representatives of the statutory and voluntary sector would be going into the Sutton-in-Craven community shortly to talk to people about their experience of living in the area. The information gained would be used to address gaps in provision and also make referrals where appropriate.

As the approach to this was developed and improved, it would be rolled out to other areas high on the “heat map”. It was recognised that different approaches may be needed for different areas.

A list of the high risk areas was available.

- ◆ Community development work in North Craven

The Delivery Manager outlined the work that was being undertaken in North Craven in respect of transport and health.

Following the initial presentation a number of issues and points were raised as follows:-

- ◆ A Member asked how high risk areas, in terms of loneliness and isolation, were identified. The main criteria were outlined as being lone pensioner households, low income, low access to services, living on their own and living away from family. It was noted that the risk factors were compounded in later life.
- ◆ The initiative to tackle loneliness and isolation was welcomed by a Member, however, he noted that many areas of North Yorkshire were covered by the County Council's "no cold calling zones" and he wondered how the direct approach of the initiative could be overcome in such areas. It was stated, in response, that the door-knock event would be well publicised in the area prior to this taking place and it would be carried out by partners well regarded in local communities, such as the Fire and Rescue Service, so as not to alarm people in respect of this.
- ◆ A Member asked the Stronger Communities Delivery Manager her opinion on the voluntary sector in Craven presently. In response she stated that, generally, she felt that it was under developed due to a comparatively sparse population which made it difficult for organisations to develop in size and on a sustainable basis. Other challenges included reductions in grant funding and legislation changes. She noted that many groups did good work, locally, and had extensive local knowledge which assisted people in those locations. Unfortunately, because of size and limited capacity many of the local groups were unable to compete in tender situations against larger organisations from outside Craven. This was significant as although the external organisations had capacity to undertake the work, and operated on a sustainable basis, they did not always have the necessary local knowledge.

She noted the operations of the Carers Resource which she recognised as being a good organisation, with good capacity, that was meeting the needs of the people in the area. She also noted how some local groups were fiercely independent, which made working together to address issues difficult on occasions.

She emphasised that there were a number of challenges to addressing these issues and it was hoped that the development of the Compass referral platform, outlined earlier in the meeting, would provide that opportunity.

- ◆ A Member asked how loneliness and isolation issues were being addressed in the more rural areas of Craven. The Stronger Communities Delivery Manager outlined a number of events that were taking place in rural areas, including the World Café Events, which enabled local organisations to highlight the services they were providing to local people. She noted that these had been undertaken in Settle and South Craven and shortly an event would be undertaken in the Grassington area. She stated that she would meet with the local Member to discuss how this would be delivered.
- ◆ A Member noted that Craven was seen as an area of contentment in terms of people living there, and it was wondered whether this position affected the workings of the voluntary sector, particularly in respect of obtaining volunteers to assist with projects. In response it was stated that many of Craven's local communities were renowned for looking after their own residents, with a great deal of community spirit in place. She noted, however, that isolation could be a significant problem, which impacted on the voluntary sector, in terms of people coming from outside of those local communities to settle there, as often,

they were less accepted, leading to isolation. She emphasised that this was a huge topic which could be the subject of additional reports to the Committee in future. She noted that, in terms of volunteers, there was a healthy position in Craven with many people volunteering to assist local organisations and she highlighted the development of local libraries as being a good example of this.

In respect of this a Member asked whether there was a danger that the numbers putting themselves forward as volunteers to assist with groups had peaked and it would be much harder to obtain volunteers in future. The Stronger Communities Delivery Manager stated that this could be a potential issue, going forward, and appropriate strategies would need to be put in place to ensure that this did not become problematic. She noted that the voluntary organisations working in local communities very independently would be a challenge to this situation.

- ◆ Members highlighted the services that had been able to continue to operate thanks to the volunteers coming forward, including at Ingleton, the operation of the library, the swimming pool and the tourist information centre. Members noted the great work that volunteers were undertaking in their local communities and asked for their thanks to be recorded, to those volunteers, for delivering much needed services in their local areas.
- ◆ A member of the public raised a concern regarding the need for Data Protection Officers, in line with forthcoming regulations, and wondered whether each voluntary organisation, no matter what size, would need such an officer for them to be able to continue to operate. In response the Stronger Communities Delivery Manager stated that she would require more information to give a definitive answer on this matter, but was aware that not all organisations would need a Data Protection Officer, as those services could be obtained from external sources to operate on their behalf. She noted that training for the voluntary sector was to be delivered at Belle Vue Mills, Skipton on 23 February 2018 and many of these concerns would be addressed through that event. As information in relation to this matter was developed this would be shared with voluntary sector groups.

#### **Resolved -**

That the report, and issues raised, be noted and the thanks to volunteers, assisting with the operation of much needed services in the Craven area, be recorded.

#### **48. Kildwick Level Crossing - Roundabout Grid Locking**

Local Member, County Councillor Philip Barrett, highlighted a number of concerns in relation to this issue, stating the following:-

- ◆ The situation was affecting all villages in the South Craven area and was a particular problem for those working in the area.
- ◆ Around 29,000 vehicles per day were travelling along the affected route, which was resulting in huge delays at the roundabout in view of the level crossing being closed so frequently.
- ◆ An increase in the number of trains and the amount of traffic was compounding this issue, which was leading to grid locking at the roundabout, which in turn led to inappropriate driving in that area.
- ◆ The situation was becoming untenable and he considered that further contribution from North Yorkshire County Council was required.

- ◆ The knock-on effect for Kildwick and the local villages from this situation was now unmanageable.
- ◆ He suggested that a solution for both modes of transport was required, recognising that routes for both trains and vehicles to operate alongside each other, but so that they were not causing each other unnecessary delay, were required.
- ◆ He emphasised the need to undertake assessments as soon as possible and options to be drawn up as a result of those assessments so that the situation could be addressed.
- ◆ He emphasised that unless action was taken quickly the whole area would grind to a standstill.
- ◆ Other Members concurred with the details provided by County Councillor Barrett providing anecdotal evidence of journeys they had undertaken along the route and the delays they had encountered.
- ◆ Members suggested there was a need for the involvement of the Department of Transport as well as North Yorkshire County Council to ensure that appropriate funding could be found for a solution to this matter. Members noted that transport schemes in the South of England were being fully funded and felt it appropriate to approach local MPs so that appropriate representations could be made in respect of achieving funding for a project. County Councillor Barrett noted that he had made contact with the local MP previously, but there had been little progress made subsequently.
- ◆ It was emphasised that North Yorkshire County Council only had one representative on Transport for the North, and the majority of schemes supported through that related to urban areas.
- ◆ It was also noted that the issue was particularly complex because of the negotiations that were required with Network Rail and it was suggested that further progress on this should be developed through the appropriate County Council Officer, Graham North.
- ◆ It was suggested that to build a case for a bridge over the railway to accommodate traffic this would have to identify significant economic benefits for the area, which could prove difficult. It was noted that traffic continued to increase and, unfortunately, the infrastructure was not capable of dealing with that increase.
- ◆ The Area Highways Manager noted that it would be difficult for Network Rail to reschedule train times, however, further conversations could be undertaken to determine whether there could be more efficiency applied to the barrier being closed. To provide a bypass to the railway line an over-bridge would be required, which would require large retaining walls. A cost/budget analysis would be required in relation to that provision and a further project on obtaining the necessary funding for that would have to be undertaken. He stated that he would discuss the matter with the Corporate Director.



## **Resolved -**

That Members' concerns regarding the severe problems being encountered at Kildwick Level Crossing for traffic using the nearby highways network, including grid locking on the approach roundabout, be raised with the County Council's Executive, the Corporate Director - Business and Environmental Services and local MPs, with a view to arranging for appropriate assessments to be carried out at that location, and on the nearby highways network, to determine the effect this was having on the area and to consider an appropriate solution, together with the provision of funding for that, to try and eliminate this ever increasing problem.

### **49. Highways Update**

The Area Highways Manager, James Malcolm, provided an oral update on highways issues in the Craven District, including the following specific issues that had been requested by Members prior to the meeting:-

#### Parish Portal - Reporting of Potholes via Town/Parish Councils

A Member had noted comments from a recent Parish Council meeting that they were encountering problems with reporting potholes through the system and asked other Members whether similar concerns had been expressed at other Parish Council meetings. Members stated that there appeared to be satisfaction with the system and no other concerns had been outlined.

The Area Highways Manager expressed his satisfaction that the system appeared to be working, generally, he noted that any issues of concern could be reported directly to Area Highways.

It was noted, by Members, that there were a number of online forums available for reporting potholes and it was asked whether any of these were effective. In response the Area Highways Manager emphasised that for appropriate action to be taken in the area concerns regarding potholes should be reported through the North Yorkshire County Council systems, including Customer Services, Parish Portal and Area Highways Office.

It was suggested that the Area Highways Office provide Parish Councils with a reminder of how to use the Parish Portal to determine whether this was working effectively for them. The Area Highways Manager noticed that the Area Office had been in touch with Parish Councils recently to determine if there were any significant issues in the area that they required addressing and whether the portal was working effectively for them.

It was noted that issues reported via the County Council's official Facebook pages would be picked up and reported by the Customer Services Team.

A Member indicated that her local Parish Councils had been very complimentary about the Parish Portal and the action that had been undertaken following reports through that system. The Area Highways Manager stated that he would pass on the compliments from the Parish Councils.

#### Effectiveness of this year's Winter Gritting

Members commented that, overall, the service had been excellent.

It was noted, however, that on three occasions black ice had caused severe problems in the area particularly on hilly access roads to estates in the Skipton area, where a number of problems had been reported. It was also noted that the pavement gritter

had, unfortunately, not been operational on two of the occasions when black ice had occurred. It was acknowledged that black ice was very difficult to control in terms of winter gritting.

The Area Highways Manager stated that he would take account of the concerns raised. He emphasised that the black ice problems that had occurred resulted from freezing rain, which was very difficult to treat. He stated that the Met Office advice indicated that pre-salting had little effect on black ice and salting after this had occurred had no effect. He noted that freezing rain occurrences were very rare and it was unfortunate that there had been three such occasions during this winter period.

A Member referred to the number of local communities that had gritted their own streets using the grit boxes provided and asked that it be ensured that the grit was replaced accordingly in acknowledgement of the service they had undertaken. In response the Area Highways Manager noted that a second fill of grit boxes was undertaken as a matter of course, however, requests could be made for these to be refilled, when they were empty, through Customer Services.

#### Other Highways Issues

- ◆ Various options were being developed following a feasibility study on the A65 and these options would be brought back for comment at the Area Committee.
- ◆ Monitoring of the situation at Kex Gill continued. There had been some marginal movements over the winter period but nothing that was of particular concern at this stage. It was acknowledged that, eventually, slippage would reoccur and in view of that a longer term scheme continued to be developed. Appropriate local groups, including WSP and AONB, were involved in the discussions around a possible scheme and it was expected that a preferred route would be developed shortly. It was expected that the scheme would cost in the region of £40m-£50m dependent upon the route chosen. A local contribution of £4.5m would be utilised.
- ◆ The Tour de Yorkshire would be passing through the area again on Sunday 6 May and the Area Highways Team would be assisting with the co-ordination of that event. It was noted that some resurfacing and repair work would be brought forward in view of that event.
- ◆ A Member asked whether any progress had been made regarding the junction on the A65 which had been the subject of the presentation of a petition at the previous meeting of the Area Committee. In response the Area Highways Manager stated that the Coroner's report in relation to the accident that had occurred at the junction had not yet been completed and, therefore, a report could not be brought to Committee at this stage. He stated that an update would be provided when everything was in place in relation to that matter.

#### **Resolved -**

That the report and updates provided be noted.

#### **50. Future Meetings**

Steve Loach, Democratic Services, presented the report of the current work programme for the Area Committee and invited Members to consider any amendments and/or additional items for future meetings. Members were also requested to determine the venue for the next meeting.

#### **Resolved -**

- (a) That the work programme be noted;
- (b) That the next meeting of the Committee scheduled for 31 May 2018 be held at Bolton Abbey Village Hall, Bolton Abbey.

The meeting concluded at 12.30 pm.

SL/JR



**North Yorkshire County Council  
Skipton and Ripon Area Constituency Committee  
31 May 2018  
Petition – Rockwood Drive, Skipton**

**Purpose of Report**

To provide committee members with a summary of a petition that has been received that relates to a winter gritting route upgrade request from Priority 3 to Priority 2.

**Petition summary**

A petition has been received by the committee requesting NYCC Highways Area 5 to consider upgrading a winter gritting route for Rockwood Drive in Skipton from Priority 3 to Priority 2.

The petition has been signed by 323 residents of the Rockwood Estate in Skipton. In addition letters, of support have been received from 13 people and organisations.

The petition has been supported by County Councillor Andy Solloway and paper copies will be made available at the meeting itself.

**Petitions process**

Members will be aware that the threshold the number of signatories required for petitions to be debated at the old Area Committees was 1% of the district population. For the Craven Area Committee, this was 555 signatories. For the new Skipton and Ripon Area Constituency Committee, this is 988. Whilst the number of signatories falls short of the required amount in this case, there has been a strong local response to the issue that may merit consideration.

**Recommendation**

Members are asked to consider the petition and make any necessary recommendation to NYCC Highways. In doing so, consider whether the issue identified is one that is relevant to a wider geographic area and so may merit further investigation.

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21 May 2018

**North Yorkshire County Council**

**Craven Area Committee**

**31 May 2018**

**A65 Coniston Aire Causeway Feasibility**

**Report of the Corporate Director - Business and Environmental Services**

**1.0 Purpose Of Report**

- 1.1 To consider the recommendations of a feasibility study which has investigated options aimed at reducing potential damage and associated traffic congestion caused by bridge strikes on the A65 at Coniston Aire Causeway, which is a Grade II listed Structure.

**2.0 Background**

- 2.1 Members will be aware that the A65 is a vital link to and from the north on the west side on the county which was de trunked by Highways England (formerly the Highways Agency) and is now maintained by the County Council as the Highway Authority. The A65 has several constrictions along its route from Skipton northwards, the Coniston Aire Causeway being one of the significant ones. The causeway is narrow and it is difficult for modern vehicles to pass particularly on the bridge which leads to expensive damage to the structure and many weeks under traffic restrictions while the damage is repaired. The cost of repairs to the causeway is circa £30,000 for each event excluding the cost of disruption to the travelling public caused by queues of traffic waiting to negotiate the accident site.
- 2.2 Members are asked to consider and comment on the appended feasibility study report, entitled *Proposals For The Alleviation Damage To The Bridge And Causeway By Looking At The Use Of The Existing Carriageway Using Traffic Signals Or Widening Of The A65 And Options For A New Coniston Aire Causeway*.

**3.0 The feasibility study outcome and next steps**

- 3.1 The feasibility study has looked at a range of options and has recommended a preferred option/s as set out below:
- Option 1 Construction of a concrete overlay slab cantilever over the existing bridge, estimated cost - £3.5m.
  - Option 2 Construction of two concrete cantilever slabs one each side of the causeway over the existing bridge, estimated cost - £3.5m to 4.5m.
  - Option 3 Construction of a concrete cantilever on one side of the causeway and the existing bridge, estimated cost - £4.5m.
  - Option 4 Widening one side of the causeway and the existing bridge for the full length of the causeway, estimated cost - £10m plus.
  - Option 5 Construction of a new multi span causeway Estimated Cost - £9.5 m.
  - Option 5.1 Construction of a new causeway 7.65m wide with a 3.7m carriageway upstream or downstream of the bridge. Estimated Cost - £5.4m.
  - Option 6 Traffic Signals - £200,000 to £300,000.

Whilst options 1, 2, 3 and 4 all create a wider structure and hence reduce the potential for damage to the bridge and the associated congestion problems none of these options are recommended because of the significant adverse impact they have on the existing listed structure. The traffic signal option (Option 6) is the least expensive option but is discounted due to the significant adverse impact on traffic flows and delays throughout the year and especially during peak times. Options 5 and 5.1 are therefore considered to be the most effective and are recommended as preferred options in the feasibility study although it is recognised that they both require significant funding to be found in order for either of them to be delivered.

- 3.2 The next step is to report to the Corporate Director, BES and the BES Executive Members to seek approval for the preferred option/s. The report will include the views expressed by members of the Area Committee.
- 3.3 When the preferred option has been agreed, the final design can be completed and planning consent sought. As the preferred option requires significant funding it will be necessary to keep under review any potential funding sources. It will also be necessary to obtain funding before any land which may be needed can be obtained.
- 3.4 An outline programme of work has not been produced because the timeline is dependant the option chosen. If Listed Consent is required, then it could take a year to complete the design, if the new causeway option is chosen then, design, land purchase and procurement could be complete in 18 months of obtaining funding with a construction period of 12 months.

#### **4.0 Programme**

- 4.1 Until there is a decision and funding to proceed there is no programme for reasons given in 3.4 above.

#### **5.0 Financial Implications**

- 5.1 The initial scheme development work is being funded from existing approved budgets. At present there is no identified funding to complete the scheme. Officers will continue to keep potential funding sources under review and it is worth highlighting that the adoption of a preferred option improves the chances of a scheme being considered suitable for third party funding by means of being more 'bid ready'. However should a preferred option be taken forward to the Strategic Outline Business Case development stage and then be provisionally approved for funding from Department for Transport (DfT) or another funding body, then an appropriate local contribution will need to be identified.
- 5.2 Additional upfront costs will be incurred as a consequence of the design work that will be required. However, some of this would normally be required at a later stage in the development of the scheme business case, and therefore, a significant proportion of the costs can be considered to be a 'pulling-forward', or re-profiling of expenditure that would come at a later stage.

#### **6.0 Equalities Implications**

- 6.1 Consideration has been given to the potential for any adverse equalities impacts arising from the recommendations of this report. It is the view of officers that the recommendations included in this report do not have an adverse impact on any of the protected characteristics identified in the Equalities Act 2010 (Appendix A). However, it is worth noting that any preferred option(s) would require a full Equalities Impact Assessment to be carried out.

## **7.0 Legal Implications**

- 7.1 At present no legal implications have been identified. Detailed discussions will take place with the County Council's legal department in respect of the legal implications of ensuring that the public consultation exercise and subsequent implementation of any identified options is properly carried out.

## **8.0 Recommendations**

- 8.1 It is recommended that Members of the Craven Area Committee:
- i) Consider and comment on the contents of the appended report.

DAVID BOWE  
Corporate Director – Business and Environmental Services

Authors of Report: John Smith

Background Documents: Proposals For The Alleviation Damage To The Bridge And Causeway By Looking At The Use Of The Existing Carriageway Using Traffic Signals Or Widening Of The A65 And Options For A New Coniston Aire Causeway, report



**PROPOSALS FOR THE ALLEVATION OF DAMAGE TO THE  
BRIDGE AND CAUSEWAY BY LOOKING AT THE USE OF THE  
EXISTING CARRIAGEWAY USING TRAFFIC SIGNALS OR  
WIDENING OF THE A65 AND OPTIONS FOR A NEW CONISTON  
AIRE CAUSEWAY**

**A65 CONISTON NORTH YORKSHIRE**

**BRIDGE NO. 4322**



<b>Initial equality impact assessment screening form</b> (As of October 2015 this form replaces 'Record of decision not to carry out an EIA')			
<b>This form records an equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate.</b>			
<b>Directorate</b>	Business and Environmental Services		
<b>Service area</b>	Highways and Transportation		
<b>Proposal being screened</b>	A65 Coniston Aire Causeway Feasibility Report		
<b>Officer(s) carrying out screening</b>	John D Smith		
<b>What are you proposing to do?</b>	Relieve traffic congestion on A65 at Coniston Aire.		
<b>Why are you proposing this? What are the desired outcomes?</b>	To give further detail of possible options to relieve congestion and allow improved information to be developed prior to seeking authorisation to undertake public consultation.		
<b>Does the proposal involve a significant commitment or removal of resources? Please give details.</b>	No.		
<b>Is there likely to be an adverse impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYCC's additional agreed characteristics?</b> As part of this assessment, please consider the following questions: <ul style="list-style-type: none"> <li>To what extent is this service used by particular groups of people with protected characteristics?</li> <li>Does the proposal relate to functions that previous consultation has identified as important?</li> <li>Do different groups have different needs or experiences in the area the proposal relates to?</li> </ul> <b>If for any characteristic it is considered that there is likely to be a significant adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your <a href="#">Equality rep</a> for advice if you are in any doubt.</b>			
<b>Protected characteristic</b>	<b>Yes</b>	<b>No</b>	<b>Don't know/No info available</b>
Age		✓	
Disability		✓	
Sex (Gender)		✓	
Race		✓	
Sexual orientation		✓	
Gender reassignment		✓	
Religion or belief		✓	
Pregnancy or maternity		✓	
Marriage or civil partnership		✓	
<b>NYCC additional characteristic</b>			
People in rural areas		✓	
People on a low income		✓	
Carer (unpaid family or friend)		✓	
<b>Does the proposal relate to an area where there are known inequalities/probable impacts (e.g. disabled people's access to public transport)? Please give details.</b>	No		

<p><b>Will the proposal have a significant effect on how other organisations operate? (e.g. partners, funding criteria, etc.). Do any of these organisations support people with protected characteristics? Please explain why you have reached this conclusion.</b></p>	None			
<p><b>Decision (Please tick one option)</b></p>	EIA not relevant or proportionate:	✓	Continue to full EIA:	
<p><b>Reason for decision</b></p>	The work being proposed is primarily to further develop two possible options - there is no reason for the work programme to cause any negative impact on anybody from within the protected characteristic groups.			
<p><b>Signed (Assistant Director or equivalent)</b></p>	<i>Barrie Mason</i>			
<p><b>Date</b></p>	08/05/18			



**North Yorkshire County Council**  
**Skipton and Ripon Area Constituency Committee**  
**31 May 2018**  
**Area Constituency Committees - a suggested way forward**

**Purpose of Report**

A guide to Area Constituency Committees is appended to this report that outlines how the new committee could work. Committee members are asked to review the report and decide what approaches best fit for them.

A guide to Area Constituency Committees (ACCs) is attached at **Appendix 1**. The guide is intended to help committee members establish this new committee. There are a number of key issues that it would be helpful to address at the first meeting, including:

- Co-option – consider what it is that the committee is trying to achieve by having co-opted members and whether it would be preferable to invite people with specialist knowledge to attend as and when required
- Regular updates – consider whether it is necessary to have regular and routine updates on local issues from organisations such as Police, Fire, Highways and Stronger or whether these can be managed in different ways, such as through an annual session on ‘place’ or ‘community safety’
- Highways – consider having a session on (very) local concerns about road quality either before the meeting or immediately afterwards, as opposed to as public questions or an agenda item
- Standard and timed agenda – consider adopting a standard agenda that helps to ensure a consistent approach to dealing with local issues and concerns whilst also enabling time to be reserved for a focussed review or scrutiny of an issue identified in the work programme for the committee
- Links with Overview and Scrutiny – consider how the co-ordination of county level scrutiny and local in-depths reviews may benefit one another and also provide ACCs with an escalation route.

**Recommendation**

Committee members are asked to review the report and decide what approaches best fit for them.

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 21 May 2018



## Area Constituency Committees Guide

### Purpose

To improve the quality of life for people in their area by acting as a 'critical friend' to policy makers and decision makers, enabling the voice and concerns of the public to be heard and driving improvements in public services.

### Responsibilities

- Act as a forum for Members to bring forward issues affecting their local Electoral Divisions
- Hear and respond to questions and statements from members of the public relating to anything affecting the community within the constituency area
- Agree a Work Programme which lists items of business which the Committee wishes to consider at future meetings
- Undertake meaningful scrutiny of local health issues within their constituency area, complementing the strategic work undertaken by the Scrutiny of Health Committee
- Undertake meaningful scrutiny of local transport issues within their constituency area, complementing the strategic work undertaken by Transport, Economy and Environment Overview and Scrutiny Committee
- Act as consultees in major decisions that affect their constituency area (including responding to consultations)
- Make recommendations on the application of Innovation funding (supported by the Stronger Communities Team)
- Develop a working relationship with the local MP, sharing updates and information on relevant local issues being addressed by the committee.

### Role of committee members

All the members of an Area Constituency Committee have a key role to play in ensuring that Council and other public sector services are delivered effectively, efficiently and that they achieve good outcomes for local people. The things that committee members can do, include:

- Contributing to the development of the committee's work programme, providing constructive challenge and suggesting topics for inclusion
- Actively engaging with all stages of the committee review and scrutiny process, including any additional groups or meetings that are set up outside of the scheduled, formal meetings of the committee

- Developing constructive relationships with other members of the committee, the relevant portfolio holders and service leads
- Working apolitically as a committee, with a strong focus upon service improvement and outcomes
- Receiving the data, information and analysis that is presented in an impartial manner
- Assessing the data, information and analysis presented to the committee and testing the conclusions that are drawn
- Contributing to the development of recommendations, based on the committee's deliberations, which are specific, realistic and relevant.

### **New ways of working**

The new ways of working will include a greater emphasis upon: issues directly relevant to the county council; scrutiny of health, transport and educational issues locally; the development of a robust and needs-led work programme for the committee; and impact and outcomes.

There will be a need to develop a good working relationship with the local MP. The benefit to the MP is an increased understanding of the detail of local issues in their area and the County Council's actions or position.

It is the Leader's wish, in time, to devolve more responsibility and decision making powers to the Area Constituency Committees, but this will be done incrementally, once they demonstrate that they are ready.

### **Membership**

The committee membership is made up of County Councillors. Only the County Councillors can vote on any matter.

### **Co-opted members**

The committee can co-opt members onto the committee for the period of the County Council (until April 2021). Nominations can be sought from a range of agencies and organisations. Co-opted members do not have a vote.

It is at the discretion of the committee as to whether they have co-opted members and what role they have to play.

### **Meetings**

The Area Constituency Committee will routinely meet four times a year. Additional meetings or working groups may be held and established as necessary, at the discretion of the Committee.

It is anticipated that the Area Constituency Committees will determine where they are to hold their meetings. If there is a substantive item of interest to a particular division, then it is to be hoped that the meeting will be held in that division to allow free access and public participation.

All venues should have good road and public transport access, access to Wi-Fi and any necessary ICT and be compliant with relevant health and Safety and Disability Legislation.

It is anticipated that the meetings will keep to a maximum 2.5 hour duration.

Consideration should be given to having at least one committee meeting a year at a time and venue that best suits the local MP.

### **Public Questions and Statements**

An early item of business on every Committee agenda is “Public Questions and Statements”. The procedures for Public Questions and Statements are set out in the County Council’s Constitution (any member of the public to speak on any matter at a meeting for up to three minutes subject to an overall time limit of 30 minutes, subject to them giving notice to Legal & Democratic Services prior to a meeting).

The Chair has discretion to waive the notice period and the restriction on the length of time for which a person can speak. The Chair usually exercises their discretion depending on the amount of business scheduled for that particular meeting.

The need to engage with and respond to local issues identified by members of the public needs to be balanced by the need to ensure that scheduled items on the agenda can be dealt with effectively and efficiently within the time that the committee has available. The situation to avoid is one in which public questions dominate the meeting.

Committee members and co-opted members are disqualified from raising questions under this item of business. They can, however, contribute to the development of the work programme for the committee, highlighting local issues of concern that fall within the remit of the committee.

Members of the public should not be permitted to participate in debates and should vacate the speaker’s chair/position on conclusion of their question/statement and/or after any permitted supplementary question has been asked.

### **Work programme**

The work programme is the document that the committee bases its work upon. The work programme is not a static document and should be kept under ongoing review.

The Democratic Services Officer (DSO) and the Chair and Vice Chair are expected to take ownership and management of the work programme and ensure that it has items for the committee to review and scrutinise that are: relevant; in the public interest; add value; and being scheduled in a timely and efficient way.

The sources of items for the work programme can include:

- Performance data, information and analysis, in particular when it has been benchmarked against similar local authorities
- Inspection reports, such as those produced by the Care Quality Commission or OFSTED

- National research findings
- National policy changes
- National and local consultations and public engagement events
- County Council Plan
- County Council budget and delivery against savings proposals and targets
- Agendas for Executive
- Overview and Scrutiny
- Local issues raised by elected members, members of the public or highlighted in the media
- Local networks and partnerships.

Where an initial area of interest or line of inquiry is identified, further information is gathered to ascertain whether this is a valid area for review and local scrutiny that will add value and not duplicate work that is already underway.

On every agenda for formal meetings of the committee, there is an item on the committee work programme. This provides Members with an opportunity to reflect on the issues that have been identified and assure themselves that they are appropriate for the committee.

It is suggested that routine updates (Police, Fire, Road Casualty, Public Health, Stronger Communities) are not brought to every meeting of the committee. Whilst it can be helpful to have items that build knowledge about and understanding of the issues in the local area, the discussions should have a clear focus upon an outcome. In effect, answering the 'so what?' question.

It may be helpful to schedule updates once a year at a special session that looks for patterns in issues and behaviours and so also begins to identify some lines of enquiry for the committee to pursue as part of the development of its work programme.

### **District and Borough Councils**

The district and borough councils are not directly represented on the Area Constituency Committees. It is acknowledged, however, that they have a degree of representation in so far as a significant number of the County Councillors present will also be members of the district or borough council.

A key link for the committee to make will be with the district and borough council scrutiny officers. This will help ensure that there is a mutually beneficial flow of data, information and analysis on key local issues. Also that any scrutiny of local issues is co-ordinated.

### **County Council Overview and Scrutiny**

Scrutiny aims to contribute to the Council's corporate outcomes in many ways, including:

- Enabling Councillors to become directly involved in the development of: policy and strategy; consultation and public engagement planning; and the performance management of the Council

- Keeping Councillors and the public informed of key issues, priorities and initiatives
- Enabling direct engagement with the people of North Yorkshire
- Acting as a critical friend and providing Cabinet Members and senior officers with a non-partisan forum in which to test out ideas, approaches and gain feedback and suggestions
- Providing a structure, through the call-in process, for scrutinising specific decisions of the Executive
- Scrutinising issues of public concern beyond the remit of the Council.

There are five thematic overview and scrutiny committees, each of which meet in public four times a year, as below:

- Transport, Economy and Environment – focussed upon transport and communications infrastructure, supporting business and helping people develop their skills, sustainable development, climate change, countryside management, waste management, environmental conservation and cultural issues
- Corporate and Partnerships - the Council's corporate organisation and structure, resource allocation, asset management, procurement policy, people strategy, equality and diversity, performance management, communications, partnership working, community development and engagement and community safety (as the designated Crime and Disorder Committee).
- Young People – focussed upon the interests of young people, including education, care and protection and family support
- Care and Independence – focussed upon the needs of vulnerable adults and older people and people whose independence needs to be supported by intervention from the public or voluntary sector
- Health - focussed upon the planning, provision and operation of health services in the County with the aim of acting as a lever to improve the health of local people and ensuring that the needs of the local people are considered as an integral part of the delivery and development of health services.

Overview and scrutiny functions are also supported through the following bodies:

- Scrutiny Board – this is made up of the Chairs of the five thematic overview and scrutiny committees and enables work to be co-ordinated, opportunities for joint scrutiny to be identified, and committee Chairs to act as critical friends.
- Police and Crime Panel - which scrutinises the Police and Crime Commissioner. There is also a Complaints Sub-Committee which meets on an ad hoc basis. This a joint committee of NYCC, CYC and the district councils.
- Looked After Children's Members Group – this is not a formal committee but acts as an informal advisory group to the Executive Portfolio Holder for Children's and Young Peoples Services. The group performs a role consistent with statutory guidance for local authorities to promote the health and well-being of looked-after children.

It is important that the work of the Area Constituency Committees adds to and does not duplicate the work of the overview and scrutiny committees. This can be achieved by identifying issues of local concern, discussing them with the relevant lead scrutiny officer and working out what role the Area Constituency Committee could play.



The key will be regular contact between officers that support the 6 Area Constituency Committees and the 5 thematic overview and scrutiny committees and the Police and Crime Panel.

### **Example 1 - health**

The Scrutiny of Health Committee is notified by Airedale Wharfedale and Craven Clinical Commissioning Group that the Castleberg Hospital in Settle is due to close at short notice due to concerns about the fabric of the building and so safety of patients.

The Scrutiny of Health Committee receives a formal update from the CCG at a committee meeting and assesses whether this individual case is part of a broader issue impacting upon a number of smaller community hospitals in the county and also whether there are any concerns about how the CCG, NHS Property Services and the Foundation Trust have worked.

The Scrutiny of Health Committee then asks the Area Constituency Committee to maintain a watching brief on developments with the hospital, specifically: what plans there are in place to manage the transfer of existing patients and the treatment of future patients from the area; what plans there are for the future use of the site; the public engagement process; any formal proposals and consultation.

The Area Constituency Committee then alerts the Scrutiny of Health Committee if there are any particular concerns about the way in which this local matter is being managed by the CCG.

The Area Constituency Committee forward to the Scrutiny of Health Committee its views on any formal consultation so that a joint response can be submitted that takes into account local service issues and countywide strategic planning and commissioning issues.

The flow of information and analysis between the Scrutiny of Health Committee and the Area Constituency Committee is two way.

### **Example 2 – community safety**

The Area Constituency Committee is made aware of an issue relating to community safety that is impacting in its area. A local response is in place but it becomes clear that this is an issue that has an impact upon communities elsewhere in North Yorkshire.

The Area Constituency Committee contacts the Corporate and Partnerships Overview and Scrutiny Committee to assess whether this is an item that they could consider in their role as the Crime and Disorder Committee for the county.

The Corporate and Partnerships Overview and Scrutiny Committee take on the item and request that all Area Constituency Committees provide a formal submission detailing what the issue is, what the local response is, how effective that response is and recommendations for action.

The Corporate and Partnerships Overview and Scrutiny Committee then considers the issue at a county level, involving all relevant stakeholders and then makes recommendations to Executive and/or Council.

**Standard agenda**

The following agenda is suggested as a standard to be used:

<b>Item</b>	<b>Timing</b>
Minutes of the last meeting	5 mins
Declarations of interest	
Apologies	
Chairman's announcements	10 mins
Public questions or statements	30 mins
Topic for scrutiny or focussed review	90 mins
Work programme review	15 mins
Other business which the Chairman agrees should be considered as a matter of urgency because of special circumstances	

**Any questions**

Please contact Daniel Harry, Democratic Services and Scrutiny Manager, if you have any queries or concerns.

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DH - 21 May 2018



**North Yorkshire County Council  
Skipton and Ripon Area Constituency Committee  
31 May 2018  
Draft Work Programme**

**Purpose of Report**

That Members review the Committee's draft work programme, taking into account the outcome of discussions on previous agenda items and any other developments taking place across the area.

**Draft Work Programme**

The draft work Programme is attached at **Appendix 1** and Members are asked to consider, amend and add to the Committee's draft work programme, as required.

**Remit of the committee**

The Area Constituency Committees:

- Act as a forum for Members to bring forward issues affecting their local Electoral Divisions
- Hear and respond to questions and statements from members of the public relating to anything affecting the community within the constituency area
- Agree a Work Programme which lists items of business which the Committee wishes to consider at future meetings
- Undertake meaningful scrutiny of local health issues within their constituency area, complementing the strategic work undertaken by the Scrutiny of Health Committee
- Undertake meaningful scrutiny of local transport issues within their constituency area, complementing the strategic work undertaken by Transport, Economy and Environment Overview and Scrutiny Committee
- Act as consultees in major decisions that affect their constituency area (including responding to consultations)
- Make recommendations on the application of Innovation funding (supported by the Stronger Communities Team)
- Develop a working relationship with the local MP, sharing updates and information on relevant local issues being addressed by the committee.

**Scheduled committee dates in 2018/19**

Forthcoming committee dates are:

- 10am on 6 September 2018
- 10am on 13 December 2018
- 10am on 14 March 2019.

**Recommendation**

Members are asked to consider, amend and add to the Committee's draft work programme.

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21 May 2018

**Skipton and Ripon Area Constituency Committee  
Work Programme 2018/19**

**10am on 31 May 2018**

<b>Subject</b>	<b>Description</b>
Petition	Winter treatment of Rockwood Drive in Skipton - Kathryn Harrison
Area Constituency Committees a suggested way forward	To update Members on role of the Area Constituency Committee and outline suggestions for: a standard agenda; co-option of members; management of regular updates; and links with NYCC Overview and Scrutiny
Skipton and Ripon Area Constituency Committee Area Profile	To provide an overview of some of the key issues in the area covered by the Area Constituency Committee

**10am on 6 September 2018**

<b>Subject</b>	<b>Description</b>
Castleberg Hospital, Settle	Scrutiny of the plans for the continuation of services from the Castleberg Hospital site
Transport infrastructure in South Craven	Review of private, public and community based transport options in the area
Dentistry	Scrutiny of NHS dentistry provision in the area and the role of NHS England in commissioning places – linked to meeting of the Scrutiny of Health Committee on 22 June 2018

**10am on 13 December 2018**

<b>Subject</b>	<b>Description</b>
Supported living	Review of supported living provision and links to future development of the NYCC services – linked to the Care and Independence Overview and Scrutiny Committee
Heritage and natural environment	Tourism and the promotion of local heritage and natural environment – linked to the Transport, Environment and Economy Overview and Scrutiny Committee
Rural Crime Strategy	Response to rural crime, including wildlife crime – linked to the Police and Crime Panel

**10am on 14 March 2019**

<b>Subject</b>	<b>Description</b>
Community safety	Overview of community safety issues, including updates from: Police; Fire and Rescue; Community Safety; Highways – road safety; Stronger Communities; and Public Health – identification of any further lines of enquiry
Small schools	Review of educational outcomes at small schools – linked to the Young People's Overview and Scrutiny Committee
Delayed Transfers of Care	Review of work by health and social care to reduce Delayed Transfers of Care – linked to the Care and Independence Overview and Scrutiny Committee

**Areas of overview and scrutiny that do not yet have a confirmed date for committee:**

1. Parent governors – roles and responsibilities
2. Highways England – local developments
3. School exclusions – numbers and responses
4. 101 non-emergency service – performance
5. Local Nature Partnership – roles and responsibilities
6. Local Enterprise Partnership – sustainable economic development
7. Electric charge points for private and commercial vehicles.

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21 May 2018